

# ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade

Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

## Office Order

Date: 05-07-2019

Sub: Constitution of **Library Committee** for the academic years 2019-20 Reg.


\*\*\*\*\*

The undersigned is pleased to constitute the **Library Committee** with the following members for the academic years 2019-20. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

1. Ms. S. Neelima, Asst. Prof. Dept. of IT	Convener
2. Mr. K. Ashok Kumar, Librarian, Dept. of H&BS	Member
3. Ms. Ch. Devi, Asst. Prof. Dept. of CE	Member
4. Ms. S. Anjani Devi, Asst. Prof. Dept. of ME	Member
5. Dr. N. R. Dhinesh Babu, Assoc. Prof. Dept. of ECE	Member
6. Ms. G. Aparna, Asst. Prof. Dept. of CSE	Member
7. Mr. V. Ravi Kishore, Asst. Prof. Dept. of CSE	Member
8. Mr. V. Vinodh Kumar, Asst. Prof. Dept. of Min. E	Member
9. Ms. K. Hima Bindu, Asst. Prof. Dept. of PT	Member
10. Ms. G. Sujatha, Asst. Prof. Dept. of Ag. E	Member
11. Mr. B. Ramesh, Asst. Prof. Dept. of MCA	Member
12. Mr. D. Meherji, Assoc. Prof. Dept. of MS	Member
13. Mr. D. Lokesh, 18A91A0212	Member
14. Mr. B. Ganesh, 19A95A0322	Member

### FUNCTIONS:

- Formulate policies and regulations which govern the functions of the library.
- Provide for proper documentation services and updating the Library collection.
- Work towards modernization, improvement of Library and Documentation Services.
- Review the Library readership department wise.
- Prepare budget and proposals for the development of the Library.
- Submit the annual report on the functioning of the library.
- Organize the library audit once a year.

  
(Dr. M. Sreenivasa Reddy)  
Principal



To

The members to comply with.